

**MINUTES OF  
CITY OF DUVALL  
COUNCIL MEETING  
9/22/05  
7:00 PM**

**Council Workshop 6:00 PM:**      **The City Council met at Serendipity Photography, 16215 – 270<sup>th</sup> Place NE, Duvall, to have their pictures professionally taken for the website.**

**The City Council Meeting was called to order by Mayor Pro Tem Jeffrey Possinger at 7:00 PM.**

**Council Present:**      Gérard Cattin, Jeffrey Possinger, Dianne Brudnicki, Heather Page, Greg Von Tobel. (absent: Will Ibershof, Gary Gill).

**Staff Present:**      Doreen Booth, Steve Schuller, Glenn Merryman, Dianne Nelson, Bruce Disend, Jodee Schwinn.

**I.      Additions or Corrections to the Agenda:**

Under Consent Agenda add: Payroll in the amount of \$110,852.59; Claims in the amount of \$470,795.02; and add excusing the absence of Councilmember Gary Gill. Under Committee Reports remove #a. - Land Use Committee.

**II.     Approval of the September 22, 2005 Council Agenda:**

*It was moved and seconded (Page-Brudnicki) to approve the September 22, 2005 Council Agenda. Carried. (5 ayes).*

**III.    Comments from the Audience:**

Lisa Yeager, 5728 Tolt Highlands Road, Carnation, Director of the Sno-Valley Senior Center, thanked the City for their past support. She explained that the funds they receive from the City assist them in their mission of being an effective provider of quality services to support the independence of seniors in Duvall and the entire Snoqualmie Valley. She emphasized that the Senior Center plays an important role in the lives of many in Duvall and explained how important the dollars they receive from Duvall are to the Center. She asked the Mayor and Council to please consider allocating \$5,000 from the City of Duvall 2006 Budget to the Senior Center.

Carolyn Butler, P.O. Box 183, Duvall, representing the Duvall Arts Commission, commended Lisa Yeager on the job that she does at the Sno-Valley Senior Center. Carolyn reported that SummerStage had a marvelous season and served over 2,000 residents over the summer. Not only are the residents very happy with the SummerStage performance series, the artists are very pleased with the community and love coming to

Duvall. She reported that the Trailer Tales event held at McCormick Park last weekend was also well attended and very successful. She thanked Council for their support and said they are looking forward to SummerStage next year.

Tove Burhen, P.O. Box 6, Duvall, commented on the impact the quilt shop has had in Duvall. She reported that several thousand patrons attended a Western Washington Quilt Tour that included a stop in the City of Duvall. She also announced that this Saturday is Duvall's Annual Quilt Show, and she encouraged everyone to at least take a drive through town between 10:00 a.m. and 4:00 p.m., even if they do not stop to take the tour. She explained that many quilts will be displayed throughout town. She also reported the Dougherty House will be open for tours on Saturday in conjunction with the Quilt Show, and will have many quilts displayed there too. She invited everyone to come up and take a look especially if they have not had a tour of the Dougherty House before.

**IV. Approval of Consent Agenda:**

*It was moved and seconded (Von Tobel-Cattin) to approve the consent agenda, which included Payroll in the amount of \$110,852.59; Claims in the amount of \$470,795.02; the Council Meeting Minutes of 9/8/05; and excusing the absence of Councilmembers Will Ibershof, and Gary Gill. Carried. (5 ayes).*

**V. Presentation:           None**

**VI. Scheduled Items:**

**1. Mayor Pro-Tem:** Mayor Pro-Tem Jeffrey Possinger reported that the City is still working with the Lake Washington Technical College on the possibility of bringing a satellite school to Duvall. He reported that everyone is working hard on the budget and Council will be receiving copies of the preliminary budget soon. He also reported that over the next couple of weeks he will be working on getting the Youth Board set up. Mayor Pro Tem Possinger also talked about the Suburban Cities Association Public Issues Committee report that he distributed to Council. He explained that the Public Issues Committee is interested in feedback from the local jurisdictions on a number of issues. Mayor Pro Tem Possinger asked Council to take a look at two of those issues and give him direction on the official position the City Council would like to take as a whole on those two items.

**2. Committee Reports:**

**a. Public Safety Committee:** Councilmember Gérard Cattin reported the Committee is working on a draft ordinance proposal to address the residential alarm situation. The ordinance would help the police by empowering them to turn off alarms that are a nuisance and continue to go off over a significant period of time. Chief Merryman reported that they are also working on a Memorandum of Understanding (MOU) for mutual aid between the Duvall-Carnation Police Department and the Snoqualmie Tribe. The MOU is currently under review by the city attorney.

**b. Economic Development Committee:** Councilmember Gérard Cattin reported the Committee met and set out more definite goals that they want to accomplish at the upcoming public meeting on economic development. He emphasized the importance of the meeting to gather feedback from citizens to help get a feel for the direction citizens want to go, and formalize a more definite action plan on economic development.

**c. Finance Committee:** Councilmember Greg Von Tobel reported the committee is awaiting the presentation of the preliminary budget that will be presented on October 3<sup>rd</sup>. They anticipate meeting frequently to work on the budget after it has been presented.

**3. Council:** There were no reports.

**4. Staff:**

**a.** Doreen Booth, City Hall Administrator/Planning Director, announced that the City Hall Remodel is finished. She invited everyone to attend an Open House to be held on October 13<sup>th</sup>, prior to the regular Council Workshop and Meeting. The open house will take place between 3:30 p.m. - 6:00 p.m. Refreshments will be provided. Doreen gave an update on some annual city events. She announced the Holiday Tree Lighting will be held on Friday, December 2<sup>nd</sup>. It has been decided to hold that event on the first Friday evening following the Thanksgiving weekend of every year. She also said that Duvall Days will be held on the first or second weekend in June. A 5K run, along with a longer hilly run, will be added to Duvall Days as an annual event. Doreen also reported that a Snoqualmie Watershed Forum Interlocal Agreement will be coming forward in the near future. Lastly, Doreen reported that the Logo Design Contest will be published next week. The deadline to submit a logo design for the contest will be December 1<sup>st</sup>.

**b.** Steve Schuller, Public Works Director, announced that a public hearing will be held at the next council meeting on traffic and park impact fees. The city will be sending out a notice to all of the individuals that they have contact information for that may be interested in the impacts fees or the public hearing. Steve also distributed an outline and summary of the Main Street Re-Construction & Revitalization project. He reviewed what some of the bigger issues would be with the project. Steve divided the project into three phases and explained each phase of the project. He said he would like to bring the first phase forward to the October 13<sup>th</sup> Council Meeting for Council discussion and approval of an engineering data contract. The contract for the engineering phase he estimates would be about \$93,000.

Mayor Pro Tem Possinger explained that this initial proposal would hopefully provide Council with enough information to be able to decide what direction they want to go regarding the Main Street project. The original contract proposal was approximately \$275,000 and was a far more comprehensive design plan. This proposed scope of work was reduced down to be able to get just enough information and data back for Council to be in a better position to be able to look at it and decide if it is something they want to do. It should also provide the Engineering Department with some basic information regarding the utilities.

c. Chief of Police, Glenn Merryman, reported that he has ordered 50 more safety flags for the crosswalks on Main Street. Chief Merryman also announced that he is very excited about a new piece of equipment the Duvall-Carnation Police Department has been awarded. It is a \$40,000 piece of equipment and it cost the City nothing. This new high tech fingerprint machine allows officers to obtain a vast amount of information at the touch of a button. This piece of equipment should also enable the police department to qualify for a new breathalyzer machine from the Washington State Patrol. Chief Merryman also reported the sally port equipment has been ordered and should be here in a couple of weeks and the new software program for the police department should be completed and online Monday morning. This software will take the police department well into the future.

d. Finance Director, Dianne Nelson, distributed copies of the periodic reports that Waste Management Sno-King provides to the City of Duvall as a stipulation of their contract with Duvall. These reports detail the garbage and recycling tonnage generated and collected within the City of Duvall.

VII. **Public Hearing:**      *None*

VIII. **Unfinished Business:**      *None*

IX. **New Business:**

**1. (AB05-68) Resolution #05-21 adopting the National Incident Management System (NIMS).** *It was moved and seconded (Von Tobel-Page) to approve Resolution #05-21 adopting the National Incident Management System (NIMS). Carried. (5 ayes).*

**2. (AB05-69) Ordinance #1021 adding Section 4.12.038 to the D.M.C. to provide a method for city employees to donate a portion of their accumulated leave benefits as a monetary donation for catastrophic disaster relief efforts.** *It was moved and seconded (Page-Brudnicki) to adopt Ordinance #1021 adding Section 4.12.038 to the DMC to provide a method for city employees to donate a portion of their accumulated leave benefits as a monetary donation for catastrophic disaster relief efforts. Carried. (5 ayes).*

**3. (AB05-70) Emergency Management – Council Roles and Responsibilities – discussion only.**

Doreen Booth, City Hall Administrator/Planning Director, reviewed the Council's roles and responsibilities in the event of a disaster.

Doreen reviewed the three different types of emergency plans, the Regional Disaster Plan, the Hazardous Mitigation Plan, and the Duvall Comprehensive Emergency Management Plan. It is the Comprehensive Emergency Management Plan that is the document that sets out how Duvall responds to an emergency. Doreen reviewed the plan with the City Council, giving an overview of council responsibilities. Doreen also

explained the next steps regarding the plan, including the preparation of Standard Operating Procedures and then practicing the plan together with the Fire Department.

**4. (AB05-71) Duvall Village - Discussion only.**

Doreen Booth, City Hall Administrator/Planning Director, gave a brief history of the Duvall Village Property and explained the legal agreements pertaining to that site and development. She explained that the owners of the property have come forward with a new proposal for that site and introduced representatives of the property from Contour, Inc./Newhall-Jones.

Derek Sinclair, Project Manager for Newhall-Jones, explained that the current application that the City has on file for Duvall Village will not be built. He explained that due to site constraints, topography issues, engineering costs and the lack of evidence that it would be an economically viable project, they cannot build that project. The owners of the property are proposing a new development that consists of 58 detached single-family houses, 15,000 square feet of commercial space, two neighborhood parks, the Thayer Barn Arts Center and a trail connecting to the Snoqualmie Valley Trail. They believe that this would be the only productive use of this property at this time.

Greg Newhall, co-owner of the property, emphasized that he did not want this presentation at the meeting to look like an ultimatum. He said that at this time the property is just not viable for the currently proposed project. He explained that he and his partners need to make a decision on whether or not to shelf the project for years to come, but they wanted to be sure whether or not there is the opportunity to build this new project. He said if there is the opportunity for them to build the new proposed development, they would need to be able to move forward with that project right away.

Doreen explained that current agreements in place for that development would not allow the new project that they are proposing to be built and that a new developer agreement would need to be entered into and the settlement agreement amended to allow for the project. A new developer agreement would also need to incorporate the existing settlement agreement and pre-annexation agreement.

Council discussed some of their concerns such as the impact of noise on the residential area from performances at the barn; loss of commercial property; what is not viable now, may work in the future. Council was not prepared to make a decision at the meeting, but they did not want to completely reject the proposal without further review.

*It was moved and seconded (Page-Von Tobel) to refer this issue to the Land Use Committee to discuss and review all of the aspects of this site and the Thayer Barn site, and the possible implications of the changes to the development of this site, and the required modifications to the current settlement agreement that has been in place since November of 2000, between the City of Duvall and Newhall Jones. Carried. (5 ayes).*

**X. Executive Session: None**

**XI. Adjournment:**

*It was moved and seconded (Page-Brudnicki) to adjourn the meeting.*

The meeting adjourned at 9:42 PM.

Signed \_\_\_\_\_  
Mayor Pro Tem Jeffrey Possinger

Attest \_\_\_\_\_  
Jodee Schwinn, City Clerk